Libraries visited Annex 2

National Library

Premises	New, modern and architecturally impressive building. Gathers together National Library, National Archives, Community Library Services and Educational libraries. National library space is well planned and divided for collections, reading/studying and PC-rooms. Not enough devices for public access though. Limited opening hours in relation to the free time of potential users.
Staff	Alarming staff situation with no staff for system and database management and cataloguing in a near future. One cataloguer left and the other one is on her way to a new position soon. The future of cataloging for national databases and the maintenance of the national databases is open.
Collection	Namibiana (Depository collection) and general collection where acquisitions according to the wishes from the users. Publications only to be used in a library. No lending.
Search tools	SABINET, NAMCAT, NAMLIT, eIFL/EBSCO databases; available for the public access only trough the reference staff
Users	Students, citizens
Technology	3 (Linux, Windows) servers and 1 (Linux) new to be installed. No OPACs, 2 PCs for Internet use and word processing. CD-ROMs not in public use. Joining in the government network has caused dramatic problems by slowing down all the processes in-house and cutting out the possibility to maintain the existing website and have it accessible for public.
Library system	CDS/ISIS with several databases on 3 different servers. Windows and DOS versions in use. Several databases.
Remarks	The responsibilities in preserving the national heritage cannot be done properly, due to the out-flow of the trained staff. Good ideas and principles for the databases are in danger due to the missing maintenance and technical support. Extremely slow Internet connections cut and slow down work processes.
	Manual work processes need to replace automatic functions although devices are available. This is misuse of resources. System management, maintenance for databases and servers and technical support is poor or missing. Website and national databases are not in public use. There are not enough public access terminals/PCs. Electronic resources (CD ROMs) are not in public use.
	Technical support for PCs should be strengthened by training present staff. Generally the National library is not functional in this kind of setting. This is unfortunate for the nation, since the library is modern and prominent which users have found out and continuously fill the library reading spaces, study areas and PC -rooms and use the library continuously.

Research and higher education libraries

Information and Learning Resource Center of UNAM (University Library)
http://library.unam.na/

Premises	A brand new building with new equipment. A lot of space for collections, reading/studying and for the use of PCs/terminals. Several training rooms inclu ding PCs and video conferencing.
Staff	Most posts are occupied. Better salary level than in government libraries. Very experienced systems librarian (Renate Morgenstern), technical support through the UNAM computer department.
Search tools	OPAC, Internet searching
Users	UNAM students and teachers, but also other people may join to library mem bers.
Technology	Very well equipped library. OPAC -terminals on 2 floors, Internet connections, email and word processing in use via thin clients (programs only in server). Video conferencing room available. CD ROMs in use via network. Servers on l ibrary computer room.
Library system	Urica. Integrated library system with all basic modules. Only user in Namibia. Downloading option from Sabinet/OCLC. Not online/offline data transfer option from URICA to CDS/ISIS.
Remarks	UNAM has exceptional resources for information technology related training and communications. Hopefully these could be utilized to serve the Namibian library community. Video conferencing facilities are impressive and would open up many possibilities to remote training and workshops to support UNAM students and hopefully also Namibian libraries. Library is also very lucky to have the most experienced system librarian in the country. There is a wisdom for the future behind naming the library as a Information Literacy and Resource Center. Generous opening hours, even till 22.00.

The Library of the Polytechnic of Namibia
http://www.polytechnic.edu.na/library/library.htm

Premises	Out-dated, the new building to be completed in 2004
Staff	Professional posts occupied, director vacant
Collection	Good
Search tools webpage.	SABINET, NAMCAT, NAMLIT, eIFL/EBSCO, several other databases? Good own
Users	Students and teachers
Technology	Server, PCs, well functioning technical support and staff with technical skills. Exceptionally well designed and structured web site. Easy to open up and covering well required basic library information.
Library system	ITS. Only user in Namibia.
Remarks	This library is an excellent example of a situation, where the library can concentrate in user service because it can rely on the support of the institution leadership and of the IT department. Admirable to hear about the library with no meaningful technical problems to mention.

**Sam Cohen library, Swakopmund, maintained by
the Society of the Scientific Development**

Premises	Beautiful building from the 70'ies, spacious, well lighted.
Staff	Qualified part-time librarian, 5-6 qual. & non-qual. part-time volunteers.
Collection	Good, rarities from older SWA times, e.g. photos have been used in international exhib.& scanned to Internet in Frankfurt, journals in exchange in-house use only.
Search tools	Card catalogue, Dewey, CDS/ISIS catalogue under work in co-op. with the Windhoek society and the National Library.
Users	540 members, part of that overseas; lots of genealogists; researches, students; school children making their assignments.
Equipment	Copier, not yet a public Internet PC
Remarks	Networking library, benefitting e.g. on the article index made in the Windhoke Society for Scientific Development

Ministerial libraries

Ministry of Agriculture and Water

Premises	New, built in a space originally reserved for parking –> no windows, weak air conditioning, gas comes in sometimes, but spacious and in good order
Staff	Two non-qualified but motivated and skillful library assistants
Collection	Good, especially the historical part and grey (report) literature; several special collections like photos, slides, videos (also in digitized form), regionally organised reports on water surveys
Search tools	Catalogue database, covers part of the grey literature as well
Users	Ministerial staff; the user catalogue both on PC and in a box - the box is maintained for identification, includes the original signature of the user
Technology	Two open access PC's with OPAC and Internet, four PC's for the staff, copier, printers, fax etc.
Library system	CDS/ISIS
Remarks	Good example of running but not very dynamic library, traditional

Ministry of Basic Education, Sports and Culture

Premises	Purpose-built, good, room to enlarge: plans to build up a PC class room, but conflict between the interests to protection against a) burglary and b) fire (the PC's are waiting to be installed elsewhere in the house). In the same house, there is also the library of the Min.of Higher Education.
Staff	One library assistant with a one-year study diploma, under the supervision of a qualified librarian, but lack of time for supervision.
Collection	Satisfactory
Search tools	Catalogue database, access only trough staff (efforts to open up OPAC access).
Users	Ministerial staff, outsiders
Technology	One open access PC with Internet, staff PC with the catal.database & Internet.
Library system	CDS/ISIS
Remarks	Need to combine the two libraries located in the same house.

Ministry of Environment and Tourism / Windhoek

Premises	Good and spacious, new but temporary: will be moved to new premises soon.
Staff	One unqualified but very motivated and skillful library assistant.
Collection	Good
Search tools	Catalogue database, other databases.
Users	Open to all, users primarily form the administration.
Technology	Several public access PCs, copier etc. Private Internet provider in use.
Libr. system	CDS/ISIS
Remarks	A very good example of modern ministerial library, based on the analyzed needs of the users. Integrated to the work of the ministry: supports decision making by offering up-dated information. Special attention to co-operation with the publications and their dissemination.

Ministry of Fisheries and Marine Resources, Swakopmund

Premises	Good and spacious, downstairs of the new ministry building with a magnificent view to the sea; the setting in the space unclear, uninformative.
Staff	One unqual. but skillful library assist. + a clerk; the qualified librarian left in June 2002.
Collection	Good, several special collections; acquis. according to the wishes of the researchers; 600.000 N$ for the acquisitions yearly.
Search tools	Catalogue database win-CDS/ISIS, other databases.
Users	Researchers in the ministry, other researchers, students, industry people.

Technology	2 PCs for users with Internet access, no OPAC, TV+video (films made in the ministry to be edited here); theft protection.
Library system	CDS/ISIS
Remarks	The mission clearly visible on the wall; ILL in use.

Ministry of Trade and Industry, Trade Information Centre

Premises	All in all, three information centres in the ministry. Trade Information Centre in an office room, smallish for library use, but air conditioned etc. No information about existence of library or information service on the entrance of the house –> the information services are invisible.
Staff	One motivated but unqualified library assistant.
Collection	Mainly publications of international trade organisations.
Search tools	Catalogue database (other databases?).
Users	Ministerial staff, not very much used says the library assistant.
Technology	Public access PC with Internet and OPAC, staff PC, copier, fax etc.
Library system	Idealist (common for the whole ministry?). Collection classified according to the international industry classification
Remarks	Some years ago, a foreign consultant made a recommendation to move from the library concept to the information center concept; this was made in principle, but no separate budget was reserved for this –> compared with the Min. of Environment and Tourism, this is a third or quarter of their effort.

National Planning Committee

Premises	Two small office rooms, one for use, one is a storage; shortage of space.
Staff	One unqualified library assistant, has her own ideas about professional work.
Collection	Varies, unbalanced (among the few paid journals, Farmer's Weekly, Reader's Digest and National geography were found); some titles available in six copies.
Search tools	No catalogues have been made yet, shelf classification used as search tool.
Users	Ministerial staff
Technology	Open access PC for Internet (not in use), PC for staff, TV.
Library system	CDS/ISIS available, but not used (cataloguing has not begun; neither access catalogues exist).
Remarks	No journal subscriptions, but cash buying for three months at one time (?!); no systematical back collections of the journals; (too) good care taken for old daily papers, though available in the Nat.Library in seven minutes distance - however, the library assistant speaks about too much work. New task to disseminate the publications of the regional offices under work - to decide, if they will be distributed or sold (60 copies / title).

Public / community libraries
CLS refers to the Community Library Service
NOLNet refers to the Namibian Open Learning Network

Okahao Community Library

Premises	Good building, but without air conditioning. Metal roof without an other surface on a ceiling side makes the space inside very hot and humid within 5-10 minutes.
Staff	Library assistant to begin in Jan. 2003.
Collection	CLS + NOLNet + old, occasional collection. Newly build, current and useful collection for reading for pleasure and studying.
Search tools	Card catalogue
Users	Community members. Not opened yet.
Technology	NOLNet will equip the library with a photocopier, fax, TV and VCR.
Remarks	May not attract users to stay for a very long time without air conditioning. No technical devices.

Okuryengawa Community Library

Premises	Nice & new, part of a community center.
Staff	One adult education student, very motivated and skillful, using volunteers.
Collection	CLS + NOLNet
Search tools	Card catalogue
Users	Community members
Equipment	PC, but it was in the re.g.office to be repaired.
Remarks	Strong community outreach; AV equipment had been recently stolen.

Omythia Community Library

Premises	1 spacy library room. No air condition, but a fan and windows open which let in a lot of dust.
Staff	Library assistant.
Collection	CLS + NolNet, current and basic collection. Well organized in new metal stacks.
Search tools	Card catalogs
Users	Community
Equipment	PC, TV, etc. waiting delivery for the better location.
Remarks	Heat and dust protection problem. Unfortunately these new books and appliances will be covered by dust in this location. Computers or other devices cannot be delivered. No registered members yet ("Not much interest"). Plenty of bars/bottle stores around.

Oshakati community library

Premises	Separate library building. Space divided for collections/study and separate section reserved for computer, TV and radio/cassette/ CD/player use.
Staff	Qualified librarian, library assistant (cleaner).
Collection	Considerable large collection.
Search tools	Card catalog - CDS/ISIS temporarily not in use due to technical problems.
Users	Community
Equipment	3 PCs (1 server), printer, TV, radio/cassette/CD -player, fax. Modem based connections (Schoolnet) open up fast.
Remarks	Good service attitude; e.g. the unused double copies of certain books were sent to Outapi to be used. New reading places acquired by locating new tables in. Opening times extended until 19 to let people use the library after the working day (now temporarily only to 17, due to education program of the staff). Half of the staff doing studies to upgrade their professional skills. Problems with technology. CDS/ISIS database has not been in use for a longer period. Database lost and evidently no backup of it (catalogs from 1995). Could be possibly restored from CLS database. Virus checking program required an update.

Outapi Community Library

Premises	Good library in a multi-purpose centre, in connection with youth center etc. Space well divided for reading and PC -use and listening purposes.
Staff	One full-time library assistant (to be moved to Oshakati CL). Volunteers help.
Collection	CLS + NOLNet + NamCOL. NOLNet material (e.g. biology, business management, history) in continuous circulation. Basic level PC and Internet manuals in heavy use as well. Collection well organized and clearly in active use, especially the non-fiction part.
Search tools	Card catalogue, maintained
Users	Primarily learners, this library has a profile in supporting learning.
Technology	3 public access PC's (1 server), printer, TV, Radio/cassette/CD player. Internet connections and word processing/spreadsheets. CD-ROMs. Separate computer room/lab on an other room - connections not yet installed.
Libr. system	-
Remarks	Many signs of the efforts to reach and communicate with the users more efficiently. Well planned user instructions and separately organized user training (8-10 in the mornings). Improved library language (fact books/true stories instead of non-fiction). Valuable pieces of the material only available behind the reference desk by request. Community info, job opportunities and training possibilities collected from newspapers to separate sections for the users. Skillful library assistant who seems to be able to recognize the needs of users, analyze technical problems, take initiatives and make things work more efficiently for the library and users. Users have clearly found the library. The premises already now too small (the room next to the library to be used as a reading and computer room?). Modem line connections seem to be working in a very satisfactory speed (e.g. Yahoo opening up within 30 seconds).

Oukwangula (Uukwangula) CLDC (Community Learning and Development Center)
- waiting for new library premises to get the collection gathered in CLS for it

Premises	Part of a local authority court house.
Staff	Literacy officer / CLDC coordinator.
Collection	Small collection including occasional donations, but used in any case. Technical devices in public use. Organized a course of constitution for the community. Children can come to watch TV in the morning. Radio/Cassette/ CD-player renting for celebrations/weddings etc.
Search tools	No, but not necessary for the collection of this size.
Users	Wait for the library.
Technology	PC, TV, cassette player, fax, phone.
Remarks	Deserves a library. Motivated library assistant. Technical facilities in a small room taken well in organized use to serve the community. High enthusiasm to get further video lecture about the Constitution organized recently. Regular reading and TV watching shifts for children. Radio/CD/cassette renting. Technical problems with PC. PC and Internet connections (hopefully) temporarily not in use.

Swakopmund Community Library

Premises	Beautiful jugendhouse, lots of space, but filled in with shelves; 40 years in library use.
Staff	Two non-qualified library assistants.
Collection	Good in English, German and Afrikaans.
Search tools	Card catalogue.
Users	700+300 registered users.
Technology	PC, but not in use (no training available to use it).
Remarks	Community information board available; traditional, not very dynamic library feeling but good-looking library bags available

Tsumeb Community Library

Premises	Good, just beautifully re-painted inside.
Staff	2 library assistants.
Collection	An old, considerable large CLS collection. Especially children's books are worn out. English and Afrikaans material dominates.
Search tools	Card catalogue
Users	Community members
Remarks	A traditional community library. Seems not reaching towards new users? The impact of the equipment of so many new community libraries can be seen in Tsumeb: CLS cannot offer to Tsumeb as many new books as would be needed. Fancy Internet Café on the opposite side of the street.

Walvis Bay Community Library

Premises	Very beautiful, purpose-built on the 70's, in good condition, museum downstairs
Staff	Three qualified librarians, 6 libr. assistants + part-timers
Collection	Good, but could be better says the director; NOLNet (rejected use). One local bookshop only in use.
Search tools	Card catalog; dig.catalog under consideration, but would need 4 months to create and have the 3 libraries closed on that time; Dewey classification
Users	4000 re.g. members, 5000 visits per month, afternoons full-booked.
Technology	2 PC's incl. payable Internet access (cable line; supp. by a local IT company), TV+video
Libr. system	Under consideration
Remarks	Good basic library, with traditional image; isolated from the national library network, because maintained by the municipality, not by CLS; nice information about the classification. Opening hours till 18 on three weekdays

Kuisebmund branch library, Walvis Bay

Premises	Beautiful, purpose-built in 1985, in good condition, community room incl.
Staff	Two libr. assistants .
Collection	Good; NOLNet (rejected use).
Search tools	Card catalog; Dewey classification but no class-marks on the shelves.
Users	500 re.g. members of all language groups.
Technology	1 open access PC, no Internet access, one PC for the staff, incl. Internet.
Libr. system	under consideration, as part of the Walvis Bay community libr.
Remarks	good basic library, with traditional image; aids info + condoms available.

Windhoek Public Library

Premises	Basically good, new rooms available in a half year: the organization of functions does not support to prevent thefts.
Staff	Led by an unqualified library assistant, four unqualified assistants, one of which begun distant learning in librarianship recently
Collection	CLS, relatively satisfactory, has according to reports been better; non-fiction has a good collection of encyclopedias and dictionaries, but also quite a lot outdated or irrelevant (books on coins) material.
Search tools	Card catalogues, not up-dated systematically.
Users	The membership rate is dropping.
Technology	1 PC, 16 Mb, not yet effectively used (for word processing?).
Remarks	Outdated guiding, e.g. catalogues not specified from each others Usage statistics has dropped; general feeling is not inviting. Thefts are a big problem.

School libraries

Festus !Gonteb Primary School library, Swakopmund

Premises	Small, locked storage room, shared with food and toilet paper.
Staff	One teacher in charge, keeps the library open on Mo-Wed between the lessons.
Collection	Minimal, but used - in-house use in the school only.
Search tools	-
Users	444 pupils, grades 1-3.
Technology	-
Remarks	Controversial case: better than nothing, but not very much help for the school work; serves primarily reading promotion.

Immanuel Ruiters Primary School Library, Kuisebmund, Walvis Bay

Premises	New, light, spacious room, used also for video lessons etc.; tables for reading.
Staff	Three teachers in charge now, one of them to be nominated; took recently part in a three-days "how to organise a library" course.
Collection	The ELS opening collection for school libraries, 2x35 books / year; in the principal room, a reference collection for the teachers.
Search tools	Manual collection register.
Users	1029 learners of the school, grades 1-4 (BIS only on grade 4).
Technology	One PC, not in use: Internet connection cut off due to lack of skills to use it; TV+video
Remarks	Open when the school is open; aids information available; visits to public libraries have been made.

Duneside Senior Secondary School library, Walvis Bay

Premises	A spacious room with tables for reading etc., open 8-15.30.
Staff	One motivated teacher, half of her time in the library work.
Collection	Good, old + ELS, subject orientating books as donation.
Search tools	Excel-based catalog.
Users	350 learners of the school, grades 1-7.
Technology	TV+video, PC for the staff, open access PC with a donated modem connection to Internet.
Remarks	Plans to enlarge the library to the next room and form a career info center,open for the whole community and incl. possibility to test the skills needed; plans to train children in project work.

Opumako School (& Community) Library

(memorial library to Kyrsten Scharninghausen, a volunteer killed in a car accident in Namibia –> donations from the U.S.)

Premises	A purpose-built building, now enlarged with a negotiation room. A lot of space for reading in a library room.
Staff	A senior BIS teacher in charge
Collection	Good and large, but Namibiana missing. Part of the donated collection is not used. Easy readers used more than books in more complicated language.
Search tools	No, but in a library of this size would be needed (partly covering shelf list of the books available).
Users	650 learners of the school (grades 1-10) and teachers, but also the community members.
Technology	-
Libr. system	-
Remarks	Good support from the school principal, BIS teaching on a good level, library integrated in the pedagogics, visible creativity in teaching the basic information science (e.g. "make your own book", "question ball"); aids info available

- picked up only in the libraries we visited, there must be many more!

Library of the Polytechnic
- full staff, only one post vacant
- support from the institution leadership as well as from the IT department
- public web site opening easily with a nice layout and good structures of the   content

Okuryengava Community Library
- part of a community center, together with the CLDC and other institutions
- integrated to the community, organising activities: theme week for the schools on fires, together with the fire brigade; literacy campaigns
- the person in charge attended a 3-month course on legal advising, to be able to help the members of the community (organised by Legal Assistance Center)
- children have been taught to look for the not-returned books in local houses and return them (not so many lost books)

Duneside Upper Sec. School library
- attitude of the teacher in charge: to teach children to learn how to learn
- plans to enlarge the library to the next room and form a career info center, open for the whole community and incl. possibility to test the skills needed;
- plans to train children in project work

Opumako School Library
- good and large enough collection integrated to pedagogics
- on own initiative, a collection of the textbooks used in the school was bought, because there are not enough text books paid by the government (these are very much used in the school)
- large opening times, 8-16, allow children to use the library after the school
- supported by the school principal

Oshakati Community Library
-good service attitude; e.g. the unused double copies of certain books were sent to Outapi to be used
- new reading places acquired by locating new tables in
- opening times till 19, when people can use the library (now temporarily only to 17, due to education program of the staff)
- half of the staff doing studies to upgrade their professional skills

Outapi Community Library
- good attitude to help the users to find what they need
- good guidance for the users (e.g.: non-fiction = true stories, or facts books)
- suitable circumstances for studying - AIR CONDITION
- re-arrangement of the shelves to calm down an area for studying
- courses for the users e.g. in PC use and in constitution
- job, bursary and community advertisements available on the information board

Parliament Library
- tends to present itself as a model library to the highest decision makers,
  to improve their understanding about libraries

Ministry of Environment and Tourism Information Centre

- good starting point in analyzing the needs of the users
- clear mission: to support decision making by systematical gathering and organizing up-to-date information
- open to the public
- public access Web site
- good promotional material, publications and dissemination activities
- visible launching of the new premises, reached even the TV news
- collaboration with the information producers (annual seminar)
- connection between the LIS
- a good example of a development project, which leads to permanent influence

Rossing Foundation community libraries

- community outreach (records in amounts of new users, plans to reach the service to old peoples homes)

Books / materials		Bibliographic data	Card & digital catalogues
Publisher inform. Reviewing journals Book Selection Committee + annual book exhibition	International Book Aid request process	Mini records to cards (handwritten)	
Tenders, 2-3/yr, a 250-300 titles, 20 copies / title	Donated books, 1523 titles in 2001, 1-10 copies / title	Mini records (in digital form) to tender lists	
Arrivals - access number - categorizing (non-fict./fict + type of fiction) - date - dealer - allocation (to which libr.+shelf) - # of copies/library		Access catalogues - based on handwritten tender cards - on computer (not covering) and - on the tender lists (ticks)	
Cataloguing - classification (Dewey) - subject terms - catal.description		Full CLS bibliogr.records - level 2 (of 3) of the full Marc format	to produce: - Joint card catalog - Cards for the libraries - Digital joint catalogs
Physical equipment - plastic covers - card pockets - spine label - lending cards - due date slips			Allocation scheme to be marked on the back of the joint catalog card
Sending to the libraries (Twice a year per library, four times to Windhoek) - dissemination to named shelves - lists of the books - catal.cards to the books - packing - mailing			Filing the cards into the joint card catalogue

Run with the CDS/ISIS application LAMP, which is based on the operation system OS/2. The operation system is stable but isolated, no support available. LAMP was chosen in 1997, because it includes a lending module (is not used in any public library).

The database is unstable and isolated. Data transfer from/to LAMP does not work (bibliographic records to be downloaded from e.g. the national bibliography or SABINET). The acquisition module is not used, due to its slowness.

Three PCs are not connected to the Nat.Libr.building intranet. Incompatible network card? The six PC's with the intranet connection drop often out from the net - problem in the physical lines?

Technology infrastructure in the visited libraries　　　　　**Annex 6**

Library type	Library system	Internet access (public)	Library on the Web	Databases
Community library services	Customized CDS/ISIS (Lamp) (card printing option added)			Common database of acquisitions for community libraries + holdings info (CLS) (ca. 9000 records)
Community libraries (42)	efforts to get CDS/ISIS be in use (Oshakati)	Public access in NOLNet Centers (SchoolNet)		Collections, if CDS/ISIS with a specific format in use (Oshakati)
Educational Library Service CDS/ISIS	CDS/ISIS			Common database of acquisitions (1 800 recs.)
School libraries (1 540)	CDS/ISIS (50-60)	Internet access in 120 schools (incl. NOLNet Centers - SchoolNet)		Collections
Ministerial libraries (13) (general)	CDS/ISIS	Public access (via Government network which is very slow)	Situation varies	Situation varies
Ministerial libraries (Min. of Fisheries, Swakopmund),	-	Public access (via Government network, which is very slow)		
Ministerial libraries (Min. of Environment and Tourism library)	CDS/ISIS (Uunet)	Public access	Environmental library and datab. (opening soon)	Several databases
Ministerial libraries (Basic Education - Resource Center)	CDS/ISIS	Public access (via Govenment network which is very slow)		Collections
Ministerial libraries (Trade and Industry),	Idealist	Public access (via Government network which is very slow		Collections
Ministerial libraries (National planning comm.)	-	Not working		
National library	CDS/ISIS	Public access (via Government network which is very slow)		National databases + SABINET, own datab. on special etc. collections

Library type	Library system	Internet access (public)	Library on the Web	Databases
University library (Information and Learning Resource Center (+ 9 regional centers)	Urica (Uunet)	Public access http://library. unam.na/	Own website SABINET	Collections,
Polytechnic Library (+ 9 regional centers)	ITS	Public access (ISP)	Own website http://www. polytechnic.edu.na/ library/library.htm	Collection SABINET

	Sabinet	NAMCAT
Maintenance	Up-to-date (online)	2002 (offline)
Content	Bibliographic records and holdings information	Bibliographic records and holdings information
Namibian participants	NatLib, UNAM, Polytech	NatLib, Agricultural library, NEPRU, etc.
Coverage	South Africa, OCLC (International),	National
Library system	Sabinet	CDS/ISIS or other library system in future (Innopac)
Benefits	Existing technical infrastructure	Open development, national effort
Challenges	Costs, would require a national consortium to extend access Namibian libraries. Namibian collections not separately searchable.	Shared online cataloging would require development of CDSISIS to the for integrated national use or a new library system.

Databases maintained in the NL   Annex 8

Database	Content	Last updated	Location
OPAC	NLP, NLC, NLGE,NLCC merged	07/2002	Werner Hillebrecht's PC
NLP	Periodicals (non Namibiana)		Werner Hillebrecht's PC
NLGE	NatLib - Open shelf collections (non Namibiana)	1998	Werner Hillebrecht's PC
NLC	NatLib - New acquisitions	real time	Steven Lutibezi's PC
NLCC	Last copy collection (Reading room material)		Werner Hillebrecht's PC
NAMLIT	Namibiana - Namibian monographs, periodicals. Offprints, posters, videos / outside Namibia material of Namibia		Werner Hillebrecht's PC
NNB	NAMLIT records for a printed version of National Bibliography (Dewey + indexing)		Werner Hillebrecht's PC
NAMCAT	Namibian Union Catalog (holdings)		Ref PC
SABINET	South African Union Catalog (holdings) + access to OCLC		
IRIAN	Directory of information related organisations (Namibian and Namibia related international)		Werner Hillebrecht's PC
META	Database of databases (Namibian databases)		Werner Hillebrecht's PC,
SLS	School libraries collections	real time	School libraries server
CLS/Lamp	Community libraries collections	real time	CLS server

National Library situation   Annex 9

1. Solution for network connections.

2. Public access to databases (especially NAMCAT).

3. Technical support staff (In-house PC support, regular system management, one time installations/ setups/problem solving).

4. Database setting and maintenance up-to-date.

5. System management practices in place (backups, documentation, problem logging, virus checking, IT policy).

6. Union catalog development project.

7. Electronic resources in use (e.g. eIFL).

8. Devices for public use (CD-ROM/Multimedia PC, Internet use, OPAC).

9. To find out Namibian-related electronic resources by purchasing a harvesting program (see e.g. Juha Hakala's article Collecting and Preserving the Web: Developing and Testing the NEDLIB Harvester http://www.rlg.org/preserv/diginews/diginews5-2.html#feature2).

10. The Mellon Foundation has offered to finance a new library system for Namibian libraries. The potential problems are the maintenance costs and yearly payments to the program vendor.